

# Application for Employment



**General Information:**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_

Address \_\_\_\_\_ Apt# \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail Address \_\_\_\_\_ Area Code & Home Phone \_\_\_\_\_ Area Code & Cell Phone \_\_\_\_\_

Are you currently authorized to work in the United States without employer sponsorship?  yes  no

Have you ever been convicted of a felony or a crime involving dishonesty or false statement, fraud or theft, or do you have any felony charges pending against you?  yes  no  
(Conviction does not constitute an automatic bar to employment).

If yes, please state date, place and nature of conviction \_\_\_\_\_

Have you ever been suspended, discharged or asked to resign from employment?  yes  no

Are you able to perform all of the essential functions and duties required of the position for which you are applying, with or without reasonable accommodation?  yes  no

If no, how would you perform these essential functions and duties, and with what accommodation(s)? \_\_\_\_\_

Are you subject to any City/Local Tax?  yes  no Name of City/Locality \_\_\_\_\_

Are you over 18 years old?  yes  no if under age 18, please attach work permit and state your age \_\_\_\_\_

In case of emergency, please contact: Name \_\_\_\_\_ Relationship \_\_\_\_\_

Cell # \_\_\_\_\_ Home # \_\_\_\_\_

**Employment History:** Start with present employer and list all previous employment  
( use separate sheet if necessary)

Dates (Month & Year)	Name and Address	Phone	Supervisor's Name & Title	Position	Salary
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from \_\_\_\_\_

To \_\_\_\_\_

Reason for leaving  Resigned  Discharge  Laid Off ( other explain on a separate sheet of paper )

from \_\_\_\_\_

To \_\_\_\_\_

Reason for leaving  Resigned  Discharge  Laid Off ( other explain on a separate sheet of paper )

Please indicate which employer(s) you have listed that you do not wish us to contact. \_\_\_\_\_

Applicants Signature: \_\_\_\_\_ Date \_\_\_\_\_